

MCPHERSON STRIKER SOCCER CLUB, INC.

BYLAWS

- NAME:** The name of this organization shall be the McPherson Striker Soccer Club, Inc.
- COLORS:** The representative colors of the Club shall be red, white, and black, or any combination of those colors
- PURPOSE:** The Club is organized as an educational and charitable organization to advance and foster the game of soccer among players under the age of nineteen years, as well as to promote sportsmanship and the development of the individual soccer player to the highest level of his/her ability.
- OPERATION:** The operation of the Club shall be guided by an electing Governing Board as defined in Section 1.
- MEMBERSHIP:** Membership of the Club consists of individual players, coaches, parents and board members, who have the right to participate in all the sponsored activities of this Club.

I. A. GOVERNING BOARD

The Governing Board of the Club shall consist of five (4) officers and eight (8) directors. These are elected positions as noted in part B of this section.

Additional ex-officio members shall be the past presidents or other ex-officio board members that have been appointed by the Governing Board. Ex-officio members all have the same rights as any board member, but may not vote.

- 1) The four officers are as follows:
President, Secretary, Treasurer and Registrar.
- 2) The eight (8) directors are as follows:
Director of Communication, Director of Fund Raising, Director of Coaches, Director of Girls' Teams, Director of Boys' Teams, Ex-Officio (most recent past) President, Director of Parent Reps, and Equipment Manager.

B. SELECTING OF BOARD MEMBERS

- 1) The Board members shall be elected by a majority vote of the voting delegates at the annual meeting. Voting delegates shall consist of two (2) representatives from each team. The Parent Coach shall be on delegate and the other shall be the team's Parent Representative elected by the parents at a team meeting. Alternates may vote if either delegate is unable to attend. Candidates to be voted upon are nominated by the Nominating Committee (see section III), or are nominee approved nominations from the floor at the annual meeting.
- 2) Each Officer and Director shall have a two (2) year term.
- 3) The Officers and Directors shall be elected or re-elected in the following order, each every two (2) years:
 - a. President, Treasurer, Director of Communication, Director of Fund Raising, Equipment Manager:
EVEN YEARS – New in 1998
 - b. Secretary, Registrar, Director of Coaching, Director of Boys' Teams, Director of Girls' Teams:
ODD YEARS – New in 1999
- 4) **Removal From Office**
Any Board Member may be removed from office for just cause after a proper hearing by the Board Members. A two-thirds (2/3) majority vote of the whole Board shall be required to remove a Director or Officer.
- 5) **Vacancy**
The Board Members will elect a new Director or Officer by a majority vote to fill any vacancy until the next annual meeting.
- 6) **Terms of Office**
No Member can serve more than two (2) consecutive terms in the same office except the Treasurer, Registrar and the Equipment Manager due to technical skills and consistency required of these positions.

C. DUTIES AND POWERS OF THE GOVERNING BOARD

All the affairs of the Club shall be managed by the Board in accordance with these bylaws.

- 1) **Limitations include:**

- a. Compensation – No Board Member shall receive salaries or other compensation for services rendered other than reimbursement for expenses.
- b. Conflict of Interest – Any Board Member who has any conflict of interest must provide full disclosure of the fact to the Board.
- c. Loans – No loan shall be made by the Club to its Directors, Officers or Members.

2) **Duties Include:**

- a. In the event of the absence or inability of any Board Member to act, the Governing Board may delegate powers or duties of such Officer to any other Officer, Director or person it may elect.
- b. Govern the affairs of the Club in accordance with these bylaws consistent with the bylaws of the Kansas State Youth Soccer Association.
- c. Collect fees for services provided by the Club.
- d. Register players, teams, coaches and referees.
- e. Communicate with members, the media, the regional and national bodies regarding programs and operations.
- f. Formulate programs to promote and improve the quality of soccer in McPherson, Kansas.
- g. Sanction interstate and local tournaments.
- h. Manage and operate tournaments.
- i. Raise funds.
- j. Approve the annual budget.
- k. Hear appeals.
- l. Act upon recommendations by committees.
- m. Formulate, interpret and enforce the rules and regulations of the Club.

D) DUTIES OF THE OFFICERS

The Officers of the Club shall exercise and perform the respective powers, duties and functions as stated below and as may be assigned them by the Board.

1) President shall:

- a. Be the Chief Executive Officer of the Club and Chairperson of the Board.
- b. Preside at all meetings of the members of the Board.
- c. Be familiar with the bylaws, rules and regulations of the Club and the Kansas State Youth Soccer Association.
- d. Sign all bonds, deeds, mortgages, leases, contracts of the Club or delegate an appropriate individual to do so. These shall be approved by a majority vote of the Board Members.
- e. Serve as liaison between the Kansas State Youth Soccer Association and this Club.
- f. Establish committees and appoint chairpersons in order to administer and manage the programs of the Club.
- g. Appoint Club positions with approval by a majority vote of the Board.

- h. Serve as the general representative of the Club in all matters.
- i. Shall be Ex-Officio member of all committees of the Club except the nominating committee.

2) Secretary shall:

- a. Keep accurate minutes of all meetings of the full Board.
- b. Keep the Clubs' record of the names and addresses of its voting members to club members and to the Board.
- c. Be custodian of the records.
- d. Perform all duties commonly incident to his/her office and such other duties as may from time to time be assigned to him/her by the President or Board.
- e. Be chairperson of the Bylaws Committee.

3) Treasurer shall:

- a. Maintain all financial accounts of the Club.
- b. Present quarterly statements of financial conditions.
- c. Present, for the previous fiscal year, an annual statement, at the Annual Meeting of the Club.
- d. Assist the Board Members in establishing a proposed budget.
- e. Deposit all moneys in a legally recognized bank in the name of the Club.
- f. Be responsible for preparing any and all papers regarding the Tax Exempt Status of the Club and also file timely sales tax reports.
- g. Administer all accounts. Checks over \$100 shall bear two signatures.
- h. Be responsible for paying team fees and referee fees to KSYSA.
- i. Submit Treasurer's books for auditing at the end of the fiscal year by the incoming President, incoming Treasurer, immediate past Treasurer, or the incoming Secretary in the second year of the Treasurer's term.

4) Registrar shall:

- a. Register all teams with KSYSA, in accordance with their rules and procedures.
- b. Be responsible for mailing and recording registrations of individual players of this Club.

E. DUTIES OF THE DIRECTORS

1) Director of Communications shall:

- a. Conduct all advertising for the Club recruiting and tryouts.
- b. Assist when able in communicating with sponsors for fund raising efforts, tournaments or other Club events.
- c. Assist other Board Members when possible in communicating Club business to Club Members.

2) Director of Fund Raising shall:

- a. Organize fund raising efforts by the whole club, or provide materials and guidance for team-by-team fund raising efforts when needed. This will likely involve communicating with whatever fund raising company or companies are working with the Striker organization.
- b. Conduct efforts to secure corporate sponsorship for the Club (for equipment needs, tournaments, etc.). May request the help of the Director of Fund Raising, if that Director is available.

3) Director of Coaches shall;

- a. With the help of a designated committee (Director of Coaches, Director of Boys' Teams, Director of Girls' Teams) collect the names of those interested in coaching and submit their names to the board for approval. Inform coaching candidates of the choices made.
- b. Organize and direct coaching clinics.
 - An informal coaching clinic should be held, with the help of local expertise, once a year.
 - A professional clinic should be held every other year for the purpose of progressive coach certification, providing appropriate USSF certification (Class F or above).
 - The Director of Coaches should gather and disseminate information regarding coaching clinics held elsewhere, which local coaches may attend in lieu of attendance at a professional clinic held in McPherson.
- c. With the help of the committee mentioned above (see a.), and with board approval, compose and periodically refine the written, general statement of philosophy of coaching for Striker coaches, providing the whole organization with consistent guidance concerning the appropriate level of competitiveness for each age group, the importance of good behavior among players, the proper expectations regarding skill level for each age group, etc.
- d. Keep coaches informed about club practice schedules, regular season game schedules, club rules and procedures, fields, facilities, etc.
- e. With the help of the committee mentioned above (see a.) arbitrate conflicts involving coaches.
- f. Be available to coaches for consultation regarding any matters having to do with the coaching of a team.
- g. With the help of the Director of Boys' and Girls' teams, organize and administrate tryouts.
- h. Will maintain regular contact with skills coaches regarding their role with a team.

4) Directors of Girls' Teams and Boys' Teams

The duties of these Directors should be essentially identical. Their duties should include the following:

- a. Help the Director of Coaches organize and administer tryouts.
- b. Help the President organize and lead the parent meeting.

- c. Organize information each year about club practice schedules (providing the Director of Coaches with such information).
- d. Deal with team administration issues and problems, arbitrating conflicts with parents or players involving anything other than coaching.
- e. Organize and administrate local tournaments.

5) Ex-Officio Members (See 1.A)

6) Director of Parent Reps

- a. Coordinate parent representatives, making sure they have information regarding club practice schedules, regular season game schedules, tournament registration and schedules, club rules and procedures, fields, facilities, etc.

7) Equipment Manager

- a. Administrate the collection and distribution of uniforms and club equipment.

F. MEETING OF THE GOVERNING BOARD

All meetings of the Board shall be conducted using Robert's Rule of Order, latest edition. Since this represents a small assembly, the President may participate in discussions and debate but not vote, except in a case of a tie vote.

- 1.) Regular meetings of the Board shall be held at least quarterly each year on a day and time specified by the President. The Club will operate on a Fiscal Year, beginning November 1 and ending October 31.
- 2.) Special meetings of the Board may be called at any time by the President or by three (3) members. Notice of the meeting shall be given to all members 48 hours before the meeting. The Business to be transacted at a special meeting of the Board must be specified and only that business transacted.
- 3.) Quorum at all meetings of the Board shall consist of a simple majority of the Board members. The act of the majority of the Board members present at a properly called meeting when a quorum is present shall be the act of the Board. A quorum for the annual meeting shall be a simple majority of voting delegates.
- 4.) Order of Business:
 - a. Minutes
 - b. Treasurer's Report
 - c. Communications
 - d. Reports of Committees
 - e. Unfinished Business
 - f. New Business
 - g. Adjournment
- 5.) Duties of Standing Committees:

- a. Nominating Committee – shall consist of three (3) members. They shall be elected at the annual meeting. It shall be the duty of the committee to secure the nominations for each open Board position, preferably with each candidate for the Board representing a different team, and at least one (1) candidate for each office. Nominations may also be made from the floor at the annual meeting with prior approval from the nominee.
- b. Bylaws Committee – a standing Bylaws Committee will be chaired by the Secretary. The committee shall review the Bylaws of this Club and make any recommendations for change to the Board.
- c. Other committees may be formed for a special purpose or to become standing committees at the discretion of the Board.

II. CLUB MEMBERSHIP AND RULES

A. MEETINGS DATES

The annual meeting of the organization will be held at a date to be set by the President, but no later than December 1st of the calendar year. All voting delegates shall be notified of the meeting and the agenda at least ten (10) days prior to the meeting.

B. MEETING LOCATIONS

The location of the annual meeting shall be determined by the President.

C. CLUB FINANCES

The moneys of the Club shall be deposited in the name of the Club in such bank(s) or trust company(s), as the Board shall designate and may be drawn out only on checks signed in the name of the Club by the Treasurer, and either the President, Secretary or Registrar.

D. CORRECTIVE ACTIONS

Any member (player, coach or parent) in violation of rules and regulations may be censured, suspended or removed from this Club by a two-thirds (2/3) majority vote of the whole governing board. The suspended member has the right to appeal to the Kansas State Youth Soccer Association.

III. ADMENDMENTS

A. QUORUM VOTE REQUIRED

Any modification affecting the Bylaws of this Club must be approved by a two-thirds (2/3) vote, involving at least eight (8) members of the Board.

B. PROPOSALS

Any proposal or motion to amend the Bylaws of the Club may be made by a member of the Board or by the Bylaws Committee.